



# Preston Farmers' Market 2026 Vendor Application

Preston Parks, Recreation, & Youth Services  
Email: [recreation@preston-ct.org](mailto:recreation@preston-ct.org) | Phone: (860) 887-5581  
<https://prestonct.myrec.com>

Name: \_\_\_\_\_

Farm or Business: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website/Social Media: \_\_\_\_\_

CT Sales Tax # (if applicable): \_\_\_\_\_

Uncas Health Department Permit # (if applicable): \_\_\_\_\_

Name/Phone of those on site: \_\_\_\_\_

12 Total Market Dates: **Thursday's 4-7pm**

July 9th, 16th, 23rd, 30th, August 6th, 13th, 20th, 27th, September 3rd, 10th, 17th, 24th

Full Season 12 (\$120): \_\_\_\_\_ Half Season 6 (\$60): \_\_\_\_\_ Guest Vendor (\$20 per\*): \_\_\_\_\_

Half Season/Guest Dates Requested:

\_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_,

**\*Refunds are not available after payment\***

Checks made payable to: Preston Parks, Recreation, & Youth Services

**List of products planning to be sold:** All items sold must be made in CT and listed on the Connecticut Department of Agriculture Crop Plan or Specialty Crop Plan. If items are added during the season, the crop plan must be updated and submitted to Preston Parks, Recreation, & Youth Services prior to the market.

Products intended to be sold:	Approval (for our use)

**Documents needed:** Documents listed below must be included/submitted prior to market participation with vendor application. Include all other documents needed specific to your products as well.

**\*Check off the documents that are being included with application\***

**Health Department Permit and/or applicable licenses**

**Crop Plan and/or Specialty Crop Plans**

**Certificate of Liability Insurance** naming the *Town of Preston 389 Rt. 2 Preston, CT 06365* as additionally insured. (Only required for vendors selling consumable or topical products)

\_\_\_ **Hold Harmless Agreement**

\_\_\_ **Copy of all licenses and/or certificates related to products** being offered

\_\_\_ Other: \_\_\_\_\_

## **Vendor Set up & Breakdown:**

- Vendors will be given 1 10x10 space
- Set up begins at 3:00pm (no earlier)
- Breakdown begins at 7:00pm (no earlier unless approval has been granted) and must be completed by 8:00pm.
- Do not leave garbage or any items behind; trash cans are provided.
- No vehicles will be allowed to enter the market grounds after 3:45pm. If you arrive after this time, parking will be provided in a lot of close proximity.
- Vendors must supply all their own equipment (tables, chairs, tents, weights, etc.)
- Each vendor must have a sign showing the name of their farm and/or business.

## **All items sold must be made and/or grown in CT:**

- **Meat & Dairy** vendors may only offer products produced from their own animals. All meat must be processed and handled in accordance with local, state, and federal USDA regulations. Grazing animals must have consistent access to pasture and adequate space to move freely. Fish and shellfish must be locally caught or locally farmed.
- **Fruits, Vegetables, & Nuts** must be grown by the vendor. Signage and price must be clearly marked and visible.
- **Baked Goods and Prepared Foods** must be made from scratch by the vendor and include a complete list of all ingredients used. All items must be prepared following state guidelines.
- **Jams, Jellies, Preserves, Maple syrup, Honey** are exempt from being processed in a commercial kitchen yet products must follow state guidelines. Honey must be harvested from the vendor's own hives.
- **Cut flowers, seedlings, or plants** must be grown by the vendor.

- **Eggs** must be harvested by the vendor's own poultry.
- **Wool, Yarn, or Textiles**, must be crafted by the vendor.
- **Artisanal goods** (soaps, candles, pottery, jewelry, woodworking, crafts, etc.) must be made by the vendor.
- **Merchandise with Vendor Logo** is accepted (ex. shirt, sticker, cups, tumblers). Merchandise does not have to be made by the vendor or in CT.

## **Cancellations / Weather:**

This is an outdoor, rain-or-shine farmers market. The market will operate during mild rain or wind and will only be canceled in the event of severe or unsafe weather conditions. If a cancellation is necessary, vendors will be notified by phone and/or email no later than 12:00 PM on the day of the market, or earlier when possible. We will make every effort to not cancel and if so, provide notice as early as possible based on weather conditions.

Vendors must notify the market at least 24 hours in advance if they are unable to attend, to allow adequate time for planning. There are no refunds for weather-related cancellations, no-shows, or vendor cancellations in general.

## **Sanitation:**

We strive to provide a clean, safe, and welcoming environment for all shoppers. Vendors are expected to present themselves in a clean and professional manner, and all booths, tables, tents, accessories, decor, and displays must be clean and presentable. Vendor spaces should be attractive, well organized, and free of personal items and debris. Dogs and other animals are not permitted in vendor booths unless they are service animals.

## **Rules & Regulations:**

If you have any questions or concerns regarding our rules & regulations, reach out to Preston Parks, Recreation, & Youth Services before signing.

**\*Please Initial on each line and sign below\***

\_\_\_\_\_ I understand all produce must be grown in Connecticut: All agricultural produce offered for sale must be Connecticut grown. In the case of value-added agricultural products, the main ingredients should be produced by the vendor and the product processed by the vendor.

\_\_\_\_\_ I understand per the Connecticut Grown Law that took effect on October 1, 2015, all products sold at farmers' markets as Connecticut Grown must be accompanied by a sign identifying the name and address of the farm or business where the product was grown or made, along with proper product labeling and visible pricing.

\_\_\_\_\_ I understand that all baked goods and preserve ingredients may be purchased and should be Connecticut grown whenever possible. Vendors must mix, bake or prepare the goods. Baked goods require a Connecticut Bakery or Cottage License.

\_\_\_\_\_ I understand that prepared food, whenever possible, major ingredients should be sourced from a Connecticut farm or dairy and foods should be prepared from scratch by the vendor. Purchasing processed foods and reselling them is prohibited.

\_\_\_\_\_ I understand meat, dairy, fish products must come from the vendor's herd. Grazing animals must have regular access to pasture and freedom to move around. Hormones may not be fed to animals. Fish and shellfish must be caught or raised locally. All meat and processed poultry must be USDA inspected and labeled. A "certified organic" farm shall display their certificate.

\_\_\_\_\_ I understand jams, jellies and maple syrup are exempt from a sanitation inspection of the processing facility; however, strict rules regarding labeling apply. Labels must be prepared in 10 point type, including common or unusual name, ingredient listing in descending order, name of vendor, net weight or volume in English units and content statement if any additional ingredient has been added. They must also bear the

statement “Not prepared in a government inspected kitchen”. Additional information may be obtained in the Farmers’ Market Guide at [www.ctgrown.gov](http://www.ctgrown.gov).

I understand that preference is given to agriculture related products, a portion of available space will be offered to artisans. All items offered for sale must be made by the vendor.

\_\_\_\_\_ I understand that It is expected that all items offered for sale will be fresh and of the highest quality. Vendors shall be courteous and honest with all customers.

\_\_\_\_\_ I understand that if we do not follow a market rule(s), I will receive one verbal/written warning and if the rule is violated a second time, I understand that I will be asked to leave the market for the rest of the season without refund.

\_\_\_\_\_ I will pay in advance prior to the market with my application as I understand no vendor will be allowed into the market without pre-paying for a space and filling out an application

\_\_\_\_\_ I understand that pricing is determined solely by individual vendors. Any attempt to influence, pressure, or persuade another vendor to raise or lower their prices to benefit yourself is strictly prohibited.

\_\_\_\_\_ I understand all products sold at the market must be of high quality, clean, and freshly harvested when applicable. Vendors are required to follow all food safety regulations for the proper storage, display, and transportation of food and related products.

\_\_\_\_\_ I understand that only locally grown or produced items, as defined by CT Grown standards, that comply with all applicable federal, state, and local laws and regulations and have been approved by Preston Parks, Recreation, & Youth Services may be sold with the exception of vendor's merchandise.

\_\_\_\_ I understand that Preston Parks, Recreation, & Youth Services reserves the right to require any vendor to remove a product from sale or display. Reasons for removal include, but are not limited to, failure to list the product in the vendor's market application or failure to obtain the required permits or licenses.

\_\_\_\_ I understand that Preston Community Park enforces a strict no-smoking, no-vaping, and no consumption of alcohol policy, and that any vendor found in violation of this policy will be required to leave the premises. Profanity, shouting and disruption to the market will not be tolerated either.

\_\_\_\_ I understand vendors who are WIC/SENIOR FMNP certified shall prominently display their certificate at all times.

\_\_\_\_ I understand Farmers' Market health and safety regulations are mandated by the State of Connecticut and administered by the Uncas Health Department. It is the responsibility of each vendor offering samples to obtain the proper permits. Regulations and forms are available from the Uncas Health Department.

**By signing below, you acknowledge that you have read the 2026  
Preston Farmers' Market Vendor Application Packet and will  
abide by all policies set forth.**

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**TOWN OF PRESTON HOLD  
HARMLESS AGREEMENT**

This **HOLD HARMLESS AGREEMENT ("Agreement")** is between \_\_\_\_\_, (Individual or business name) located at \_\_\_\_\_ (address) and its affiliates, with its corporate headquartered at: \_\_\_\_\_, and effective \_\_\_\_\_ ("Date of Event").

**1. TERM AND TERMINATION.** This Agreement is valid Date of Event only, unless otherwise specified. Please note; if the Vendor or Event Host submits a blanket certificate of insurance, that certificate of insurance is valid for one year, and the Agreement is valid until COI expires.

**2. FEES&PAYMENT:**

The making of any payments by us, or receipt thereof by Vendor or Event Host, shall not be evidence of our acceptance of additional terms set forth in the invoice or our waiver of any warranties or requirements hereunder. We expressly reject any terms contained in any of Vendor's invoices.

**3. WARRANTIES.**

- a. **Infringement.** Vendor or Event Host warrants that the Services and Deliverables, if any, provided hereunder will not infringe on any third party's intellectual property rights.
- b. **Authority.** Each party warrants that: (i) they have the power and authority to enter into and perform this Agreement; (ii) the Agreement will be a legally valid and binding obligation enforceable against either party; and (iii) there are no pending or threatened litigation actions, claims or proceedings that would materially impact their ability to perform hereunder.
- c. **Performance.** Vendor warrants that it will perform its obligations in a timely, workmanlike manner, in accordance with industry best practices and agreed specifications.
- d. **Compliance with Laws.** Vendor or Event Host warrants that neither its execution of this Agreement nor its performance of the Services violate any applicable law (including without limitation, privacy, import, export, currency control, labor, hazardous materials, safety and environmental laws, rules and regulations), or any contract between Vendor and any other person or entity. Each party warrants that it shall comply with all applicable federal, state and local laws and regulations.
- e. **Insurance.** Vendor or Event Host warrants that it will maintain insurance in accordance with the requirements listed below hereto, for the entire time this Agreement remains effective. All businesses must have insurance. Any Vendor individual who is selling human or animal food or drink or personal care products must have insurance.
  - i. General Liability \$1,000,000
  - ii. Auto Liability \$1,000,000
  - iii. Excess/Umbrella Liability of a minimum of \$5,000,000
  - iv. Name the Town of Preston additional insured on the above policies

- h. **Information.** We shall provide Vendor or Event Host with information necessary to perform the Services, and reasonable access to personnel and other reasonable assistance required. We warrant that to the best of our knowledge all information provided hereunder will be accurate and complete in all material respects.
- i. **Personnel.** Vendor or Event Host warrants that it will retain qualified personnel and provide any training, tools, supplies or other resources necessary to perform the Services. Vendor will ensure that its employees at all times observe our security policies and, when performing Services on our premises, our workplace policies. Vendor represents that it shall only assign personnel that are legally eligible to work, and that all assignments shall be in compliance with applicable equal opportunity laws, all of which Vendor shall certify if we request.
- j. **Registration.** Vendor warrants that it is registered with all necessary state regulatory authorities and, upon demand, shall provide proof of such registration to us.
- k. **Executive Orders.** Vendor or Event Host is responsible for making sure all state and town executive orders are being complied with (themselves, those working with or for them, and those in attendance if an Event Host).

**INDEMNIFICATION.** To the fullest extent permitted by law, Vendor, or Event Host, shall indemnify, defend, and hold The Town of Preston and our respective officials, commissioners, employees, volunteers and agents, and their successors and assigns ("Indemnified Parties"), harmless from and against all claims, damages, demands, losses, expenses, fines, causes of action, suits or other liabilities, (including all costs, reasonable attorneys' fees, consequential damages, and punitive damages), arising out of or resulting from, or alleged to arise out of or arise from, the performance by the Vendor or any of Vendor's subcontractors of this Services Agreement, regardless of whether such claim, damage, demand, loss, expense, fine, cause of action, suit or other liability is attributable to bodily injury, personal injury, sickness, disease or death, or injury to or destruction of tangible property, including the loss of use resulting therefrom; but only to the extent attributable to the negligence of the Vendor or any entity for which it is legally responsible, including any allegations that the Services infringe, misappropriate, or violate any intellectual property rights of any third party. This indemnity applies regardless of whether the claim is presented by an employee of Vendor and shall not be limited in any way by any limitation on the amount of or type of damages, compensation or benefits payable by or for the Vendor under any workers compensation acts, disability benefits acts or other employee benefits acts.

**4. ACCESS TO PREMISES:**

We make no representations with respect to the physical conditions or safety of our premises. Vendor shall, at its own expense, preserve and protect from injury its employees engaged in the performance of the Services and all property and persons which may be affected by its operations in performing the Services.

5. **INDEPENDENT CONTRACTOR; EMPLOYEES.** Each party is an independent contractor and not the other's agent, partner, fiduciary or representative. Neither party shall act or represent itself, directly or by implication, in any such capacity or assume or create any obligation on the other's behalf.
  
6. **NOTICES.** Any notices specified herein shall be in writing and deemed given or made if delivered: (a) by personal delivery with signed receipt; (b) by reputable courier with signature required; (c) by United States registered or certified mail, postage prepaid, return receipt requested. Notices shall be delivered to the parties at the addresses set forth above or as otherwise designated in writing. The parties agree that general operational communications may be transmitted via e-mail or facsimile between the parties' authorized business contacts.
  
7. **LIMITATION ON DAMAGES.** EACH PARTY EXPRESSLY WAIVES ANY AND ALL RIGHTS IT MAY HAVE HEREUNDER TO CLAIM OR RECOVER PUNITIVE DAMAGES. Neither party shall be liable for indirect, special or consequential damages arising out of or relating to this Agreement, except where such damages arise out of or relate to the party's intentional, reckless, or grossly negligent acts or omissions.
  
8. **AGREEMENT.** This Agreement contains the parties' entire understanding relating to its subject matter and supersedes all prior discussions, understandings and agreements. No alteration or modification of this Agreement shall have any force or effect unless in a written instrument signed by both parties. This Agreement may be executed in two or more counterparts, each of which shall be an original but together constitute one and the same instrument. Delivery of an executed Agreement by facsimile or other electronic transmission shall be effective as delivery of a manually executed counterpart hereof. If any provision hereunder shall be held invalid, unenforceable or in conflict with any applicable law or regulation, this Agreement shall be considered divisible and the validity of the remaining provisions shall not be affected. No waiver or failure of either party to keep or perform any term or condition hereof will be deemed a waiver of any preceding or succeeding breach of the same or any other term or condition. The remedies herein provided shall be deemed cumulative, and the exercise of one will not preclude the exercise of any other nor will the specification of remedies preclude other remedies available at law or in equity. This Agreement shall be binding upon and inure to the benefit of us, Vendor, and the respective successors and assigns of each. All consents, approvals, notices, requests and similar actions to be given or taken by either party shall not be unreasonably withheld or delayed and each party shall only make reasonable requests.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement as of the Effective Date set forth above:

Full Name , Entity: \_\_\_\_\_

Approved By:

Signature: _____	Signature: _____
Title: _____	Title: _____